

# WORKING TOGETHER SAFELY

## WE WILL...



Work together to arrange a suitable filming date.



Attend with the minimal amount of operatives needed.



Ensure we do not touch surfaces and keep your school safe.



Work quickly and efficiently, limiting our contact with others.



Use long lenses & boom poles to keep a safe distance for interviews.



Ensure safety is our top priority and wash our hands regularly.



Wear appropriate PPE to keep your school and ourselves safe.



We have changed the way we work to ensure close contact with others does not occur. We will maintain social distancing throughout our visit.

## YOU WILL...



Ensure that virtual tour filming takes place out of school hours.



Ensure we come into contact with a minimal amount of people.



Unlock all rooms and ensure that they are prepared for filming.



Ensure staff and pupils are briefed and rehearsed for interviews.



Arrange interviews in a large space so that we can keep our distance.



Allow time within the schedule for hand washing.



Provide a digital schedule rather than a paper handout.



In order for us to work safely you will ensure all staff and pupils maintain social distancing from us throughout our visit.